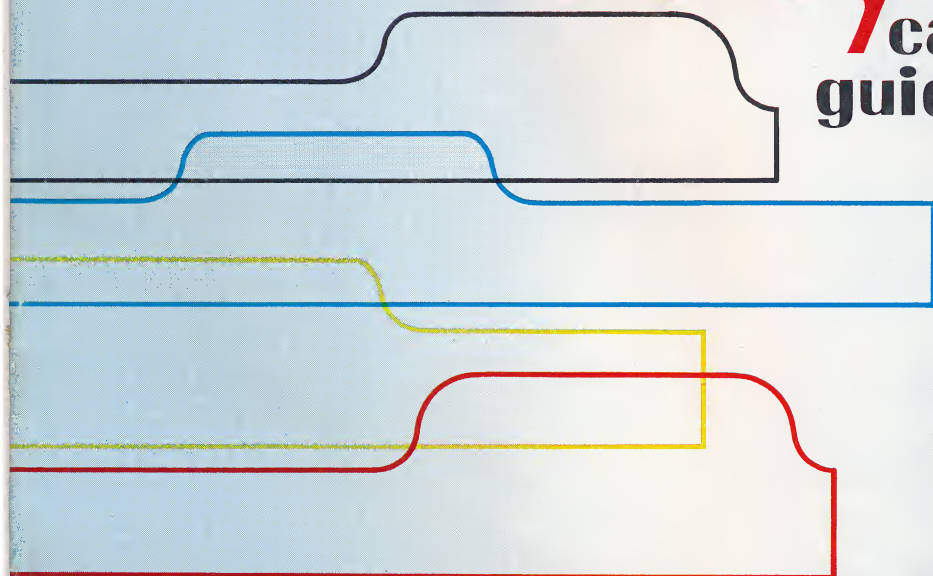


 Oxford

vinyl
card
guides

Catalog 700d



Oxford vinyl card guides

A—Stock No. 13525—25 Div. A-Z
B—Stock No. 13531—Daily 1-31
C—Stock No. 13512—Months, Jan.-Dec.
D—Stock No. 13550—States



SPECIAL FEATURES

Thin 15 pt. vinyl saves up to 40% of guiding space.

Rounded corners for smooth handling are offered on insertable tab guides.

No glare insertable tabs provide better heading visibility.

Sealed edges add strength to the tough tear resistance of the vinyl material.

Stable vinyl won't warp, crack, or dog-ear in the file.

Washable in soap and water, Oxford vinyl guides will remain attractive for many years.

VINYL COLORS

We offer and stock the following opaque colors in 15 point vinyl material—white • black • red • orange • tan • green • blue. Also available in clear.

RANGE OF SPECIAL SIZES AND STYLES

We are prepared to furnish special size card guides with 1/4" exposure tabs in tab lengths of 3/4", 15/16", 1 1/8" and 2 3/8". Guides with 5/8" exposure tabs 2" and 3 1/2" long are also available.

PRINTED TAB CARD GUIDE SETS

Tabs printed in black ink. 25 division A-Z and 1-31 guide sets tabbed 1/5 cut assorted. "Months" and "States" tabbed 1/3 cut all center position. Packed 1 set per box except "Months" which are packed 2 sets per box.

Stock No.	Body Size	Per Set		Wgt. per box
		1-11	12 Up	
25 division A-Z 15 pt. TAN Vinyl				
13525	3 x 5	\$1.65	\$1.49	5½ oz.
14625	4 x 6	1.95	1.85	8½ oz.
15825	5 x 8	2.50	2.27	13½ oz.
13725	3¼ x 7¾	1.95	1.85	8½ oz.
Daily 1-31, 15 pt. ORANGE Vinyl				
13531	3 x 5	1.90	1.70	6 oz.
14631	4 x 6	2.40	2.22	9½ oz.
15831	5 x 8	3.20	2.90	1 lb.
Months, Jan.-Dec., 15 pt. BLUE Vinyl				
13512	3 x 5	.87	.82	5½ oz.
14612	4 x 6	1.10	1.02	8½ oz.
15812	5 x 8	1.40	1.25	13½ oz.
States, 15 pt. YELLOW Vinyl				
13550	3 x 5	3.70	3.34	12 oz.
14650	4 x 6	4.60	4.15	1 lb.
15850	5 x 8	5.75	5.17	1¾ lb.



A—Stock No. 14313—Tab inserted with a #142 blank insert

B—Stock No. 14315—Tab inserted with a #142 blank insert

INSERTABLE TABS, 15 PT. BLUE VINYL

1/4" exposure flat insertable thin tabs that do not extend into the body area. Self tabs are 7/16" high. All edges sealed and top corners rounded for smooth handling and extra wear resistance. Packed 100 per box with 110 blank #142 inserts.

Stock No.	Body Size	Tab Cut	Per C	Per M	Wgt. per box
14315	3 x 5	Fifth	\$12.25	\$102.85	1½ lbs.
14313	3 x 5	Third	12.25	102.85	1½ lbs.
14415	4 x 6	Fifth	15.65	133.45	2 lbs.
14413	4 x 6	Third	15.65	133.45	2 lbs.
14515	5 x 8	Fifth	18.45	154.00	3¼ lbs.
14513	5 x 8	Third	18.45	154.00	3¼ lbs.
14375	Tab*	Fifth	15.65	133.45	2 lbs.
14373	Tab*	Third	15.65	133.45	2 lbs.

(a) Separate tab positions at no extra cost.

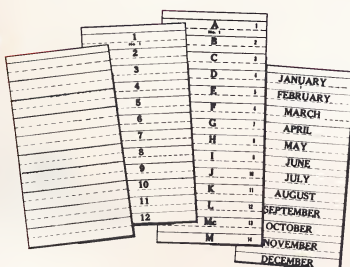
(b) Prices on application for special colors and special sizes.

(NOTE: 15 point vinyl is recommended for sizes up to 6 x 9 only.)

*3¼ x 7¾ wide body.

LABEL INSERTS AND CELLULOID WINDOWS for Insertable Tab Vinyl Card Guides

INSERTS



Blank and printed inserts are 2¾" wide and marked for cutting to proper tab lengths. See "Range of Special Sizes" (page D26) for tab lengths.

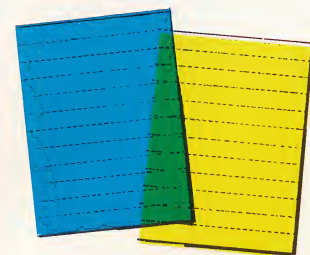
BLANK INSERTS

Strips of 10—packages of 100

Stock No.	Price Per C	Per M
142 white, green or red	.33	\$1.45

PRINTED INSERT SETS

Div.	Stock No.	Price Per Set
25 A-Z	142.25	.19
40 A-Z	142.40	.55
80 A-Z	142.80	1.09
120 A-Z	142.120	2.10
160 A-Z	142.160	2.90
240 A-Z	142.240	6.00
320 A-Z	142.320	8.00
480 A-Z	142.480	12.00
720 A-Z	142.720	18.00
1000 A-Z	142.1000	on appl.
1500 A-Z	142.1500	on appl.
2000 A-Z	142.2000	on appl.
STATES	142.50	.97
MONTHS	142.12	.24
DAILY 1-31	142.31	.40



COLORED CELLULOID WINDOWS

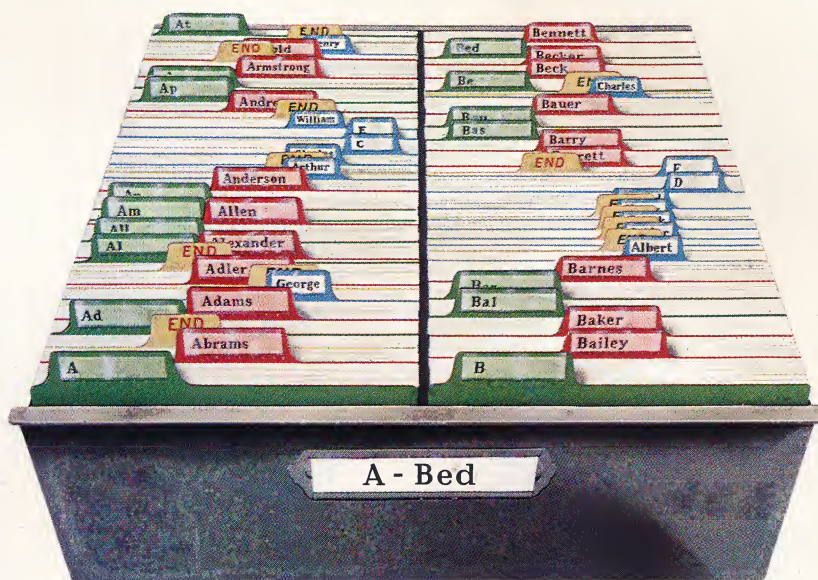
Cell windows should be cut to proper tab length while still in strips of 10. 5 colors are green, blue, amber, yellow, pink.

Stock No.	Size	Price Per C
12 CW	2¾" x 1¼"	.60

Oxford

FLEXINDEX®

CARD INDEXING SYSTEM
IN VINYL



Five thousand cards or five million—it makes no difference, you can get speedy reference if your card list is divided into small, uniform, easily located groups. FLEXINDEX eliminates large gaps between guides in some sections of the file and crowding together of guides in other sections, because it is fitted to **your** individual list.

VINYL FLEXINDEX® SETS

FOR 3 x 5 CARDS

Stock No. of Set	Approx. Number of Cards*	Per Set	Boxes Per Set	Wgt. Per Set
FLEX-143100	4,000	\$ 21.25	1	2 lb.
FLEX-143200	8,000	37.25	1	3½
FLEX-143250	10,000	45.50	1	4¾
FLEX-143300	12,000	59.00	1	6½
FLEX-143400	16,000	73.50	2	8
FLEX-143500	20,000	92.00	2	10¼
FLEX-143750	30,000	139.50	3	15
FLEX-1431000	40,000	166.00	4	19¼
FLEX-1431500	60,000	333.00	5	26½
FLEX-1432000	80,000	390.00	7	33½
FLEX-1432500	100,000	455.00	9	46
FLEX-1433000	120,000	512.00	11	55
FLEX-1434000	160,000	702.00	14	68
FLEX-1435000	200,000	1,008.00	19	87½
FLEX-1437500	300,000	1,339.00	29	128
FLEX-14310000	400,000	1,690.00	39	175

FOR 4 x 6 CARDS

Stock No. of Set	Approx. Number of Cards*	Per Set	Boxes Per Set	Wgt. Per Set
FLEX-144100	4,000	\$ 24.35	1	2½ lb.
FLEX-144200	8,000	44.10	1	5¼
FLEX-144250	10,000	54.00	1	6
FLEX-144300	12,000	69.30	1	8
FLEX-144400	16,000	87.40	2	10¼
FLEX-144500	20,000	109.85	2	12½
FLEX-144750	30,000	166.50	3	19¾
FLEX-1441000	40,000	201.25	4	25½
FLEX-1441500	60,000	387.30	5	38½
FLEX-1442000	80,000	463.15	7	53
FLEX-1442500	100,000	547.20	9	72
FLEX-1443000	120,000	624.40	11	85½
FLEX-1444000	160,000	853.20	14	113
FLEX-1445000	200,000	1,199.35	19	146
FLEX-1447500	300,000	1,633.00	29	218
FLEX-14410000	400,000	2,087.00	39	295

*Based on 40 cards per guide. For finer indexing, divide number of cards by number of cards per guide desired, then select nearest subdivision. Use 30 cards per guide for active, growing files, to take care of future expansion. Use 50 cards per guide maximum for static files, lowest activity.

Example:

125,000 cards at 50 cards per guide, choose 2500 division.

124,000 cards at 30 cards per guide, choose 4000 division.

(Flexindex is a registered trademark of the Oxford Filing Supply Co., Inc.)

FOR TABULATING (3¼ x 7⅞) CARDS

Stock No. of Set	Approx. Number of Cards*	Per Set	Boxes Per Set	Wgt. Per Set
FLEX-147100	4,000	\$ 24.35	1	2½ lb.
FLEX-147200	8,000	44.10	1	5¼
FLEX-147250	10,000	54.00	1	6
FLEX-147300	12,000	69.30	1	8
FLEX-147400	16,000	87.40	2	10¼
FLEX-147500	20,000	109.85	2	12½
FLEX-147750	30,000	166.50	3	19¾
FLEX-1471000	40,000	201.25	4	25½
FLEX-1471500	60,000	387.30	5	38½
FLEX-1472000	80,000	463.15	7	53
FLEX-1472500	100,000	547.20	9	72
FLEX-1473000	120,000	624.40	11	85½
FLEX-1474000	160,000	853.20	14	113
FLEX-1475000	200,000	1,199.35	19	146
FLEX-1477500	300,000	1,633.00	29	218
FLEX-14710000	400,000	2,087.00	39	295

FOR 5 x 8 CARDS

Stock No. of Set	Approx. Number of Cards*	Per Set	Boxes Per Set	Wgt. Per Set
FLEX-145100	4,000	\$ 26.40	1	3¾ lb.
FLEX-145200	8,000	48.50	1	7½
FLEX-145250	10,000	59.65	1	9½
FLEX-145300	12,000	76.00	1	12½
FLEX-145400	16,000	96.50	2	15¾
FLEX-145500	20,000	121.50	2	20½
FLEX-145750	30,000	184.00	3	30
FLEX-1451000	40,000	224.25	4	41¼
FLEX-1451500	60,000	422.55	5	60
FLEX-1452000	80,000	510.40	7	86
FLEX-1452500	100,000	607.00	9	115
FLEX-1453000	120,000	696.50	11	133
FLEX-1454000	160,000	950.00	14	179
FLEX-1455000	200,000	1,322.00	19	228
FLEX-1457500	300,000	1,821.00	29	360
FLEX-14510000	400,000	2,339.00	39	465

Prices for FLEXINDEX sets in special colors or body sizes on application.

*See footnote page D28

INSERT SETS FOR VINYL FLEXINDEX®

Stock Number	No. of Inserts	When Added Makes	Div.	Per Set
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MAIN ALPHABETIC HEADINGS

FL250	250	250	A-Z	\$ 8.30
FL500X	250	500	A-Z	8.30
FL1000X	500	1000	A-Z	16.55
FL2500X	1500	2500	A-Z	49.50
FL6000X	3500	6000	A-Z	115.85

COMMON SURNAME HEADINGS

FLS100	100	100	Names	\$ 3.30
FLS300X	200	300	Names	6.60
FLS1000X	700	1000	Names	23.10
FLS2500X	1500	2500	Names	49.50

FIRST GIVEN MALE NAMES

FLG50	50 assorted, of 15 names	\$ 1.39
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MIDDLE INITIALS Per Strip

FLG18	Single letters, 10 per strip	.34
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(Letters available: B C D E F G H I J K L
M N P R S T W)

BUSINESS NAMES Per Set

FLB440	440	14.52
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INSERTING CHARGES Per C

Installing inserts in vinyl guide tabs	3.35
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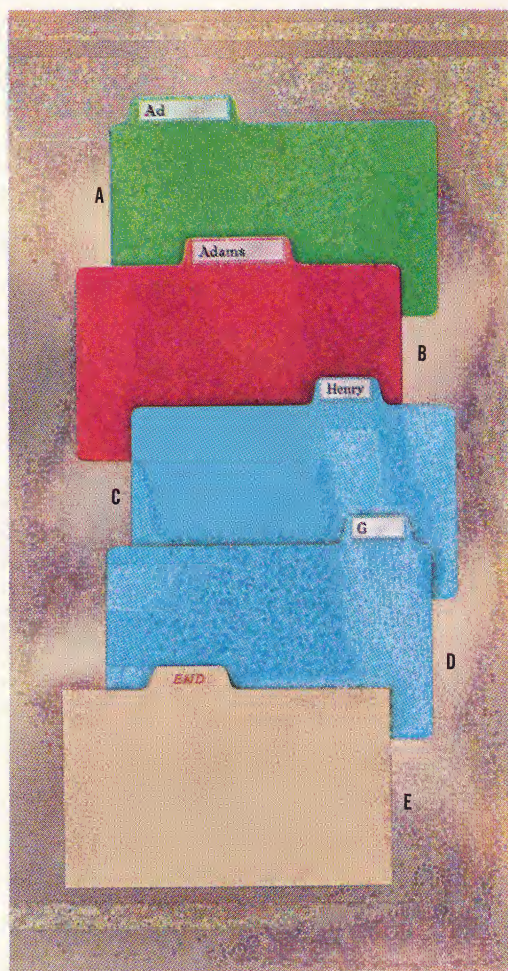
BLANK INSERTS AND INSERTING CHARGES

Blank inserts for vinyl guides with 1/4" exposure flat insertable tabs and for use in FLEXINDEX systems where extra typed headings are required. Insert strips are marked for cutting to proper tab length. Strips of 10, typewriter spaced.

Stock No.	Use For	Per C	Per M
142 green	Main Alpha Guides	\$.33¢	\$ 1.45
142 red	Common Surnames	.33¢	1.45
142 white	First Names or Initials	.33¢	1.45
Installing inserts in guides		3.35	33.50

NOTE: Any #142 series insert and/or #12CW window can be used on 1/4" tabs on vinyl guides.

Oxford
FLEXINDEX®
 CARD INDEXING SYSTEM
 COMPONENT PARTS



A—Stock No. 14133-1 Main Alphabetic Guide
 B—Stock No. 14133-2 Common Surname Guide
 C—Stock No. 14135-4 First Given Name Guide
 D—Stock No. 14135-5 Middle Initial Guide
 E—Stock No. E1317 End Guide

MAIN ALPHABETIC GUIDES

Green 15 pt. vinyl 1/4" exposure tabs all first position left end. Packed 100 per box with 110 green #142 blank inserts.

Stock No.	Card Size	Tab Cut	100-499 Per C	500-Up Per M	Wgt. per box
14133-1	3 x 5	Third	\$12.25	\$102.85	1½ lbs.
14143-1	4 x 6	Third	15.65	133.45	2 lbs.
14155-1	5 x 8	Fifth	18.45	154.00	3¼ lbs.
14733-1	Tab	Third	15.65	133.45	2 lbs.

COMMON SURNAME GUIDES

Red 15 pt. vinyl, 1/4" exposure tabs all second position. Packed 100 per box with 110 red #142 blank inserts.

14133-2	3 x 5	Third	12.25	102.85	1½ lbs.
14143-2	4 x 6	Third	15.65	133.45	2 lbs.
14155-2	5 x 8	Fifth	18.45	154.00	3¼ lbs.
14733-2	Tab	Third	15.65	133.45	2 lbs.

FIRST GIVEN NAME GUIDES

Blue 15 pt. vinyl, 1/4" exposure tabs all fourth position (3 x 5, 4 x 6, tab) or third position (5 x 8). Packed 100 per box with 110 white #142 inserts.

14135-4	3 x 5	Fifth	12.25	102.85	1½ lbs.
14145-4	4 x 6	Fifth	15.65	133.45	2 lbs.
14155-3	5 x 8	Fifth	18.45	154.00	3¼ lbs.
14735-4	Tab	Fifth	15.65	133.45	2 lbs.

MIDDLE INITIAL GUIDES

Blue 15 pt. vinyl, 1/4" exposure all right end position (3 x 5, 4 x 6, tab) or right center position (5 x 8). Packed 100 per box with 110 white #142 inserts.

14135-5	3 x 5	Fifth	12.25	102.85	1½ lbs.
14145-5	4 x 6	Fifth	15.65	133.45	2 lbs.
14155-4	5 x 8	Fifth	18.45	154.00	3¼ lbs.
14735-5	Tab	Fifth	15.65	133.45	2 lbs.

"END" GUIDES

Tan 15 pt. vinyl, tab printed both sides and occupying an off center position. "End" guides signal the end of Common Surname groups (red tab title), or First Given Name groups (green tab title) when guide is reversed. Packed 100 per box.

Stock No.	Card Size	100-499 Per C	500-Up Per M	Wgt. per box
E1317	3 x 5	\$ 5.20	\$44.15	1½ lbs.
E1417	4 x 6	8.35	70.00	2¼ lbs.
E1517	5 x 8	10.00	83.35	3½ lbs.
E1377	Tab	8.35	70.00	2¼ lbs.

CHECK GUIDES

PLAIN TAB 15 POINT BLACK VINYL

Body size 3½" high by 8¾" wide, 1/2" high self tab all end position 4" long. 4 rounded corners for easier handling. Packed 100 per box. Prices do not include pressure sensitive tab labels.*

Stock No.	Per C	Per M	Wgt. per C
14902	\$12.65	\$105.45	2¼ lbs.
14902E	13.80	115.00	2¼ lbs.

*Pressure sensitive removeable labels, strips of 8 for addressographing are available for, and may be ordered with, No. 14902 and 14902E guides. Label size is 1½" x 4" for nine line headings.

INSERTABLE TAB 15 POINT VINYL WITH SIGNATURE CARD POCKETS

Body size 3½" high by 8¾" wide, 1/2" high self tab. Insertable tab pocket is 1½" x 3½". Card pocket accepts 3 x 5 signature card. Available from stock in black with tabs in right and left assorted positions. Packed 100 per box with blank white inserts, supplied in strips of 10.

Stock No.	Per C	Per M	Wgt. Per C
20492	\$21.75	\$181.25	2½ lbs.
20492E	24.20	202.90	2½ lbs.

SPECIAL STYLES AND COLORS

Check guides are available in clear and other colors of body material, in stocks and custom designs to suit your requirements. Prices will be promptly quoted on receipt of specifications.

TABULATING CARD GUIDES

Illustrated in red 15 point vinyl, these tabulating card guides are also available in other colors and clear. Tabs are insertable one side only. Packed 100 per box with blank inserts supplied in strips of 10.

Stock No.	Tab Exposure	Tab Width	Per C	Per M	Wgt. Per C
34703	3/4"	3¼"	\$8.30	\$66.95	2 lbs.
10703	1"	3¼"	9.15	71.40	2 lbs.
34727	3/4"	2⅞"	8.00	68.80	2 lbs.
10727	1"	2⅞"	9.40	75.35	2 lbs.
34723	3/4"	1¼"	8.00	68.00	2 lbs.

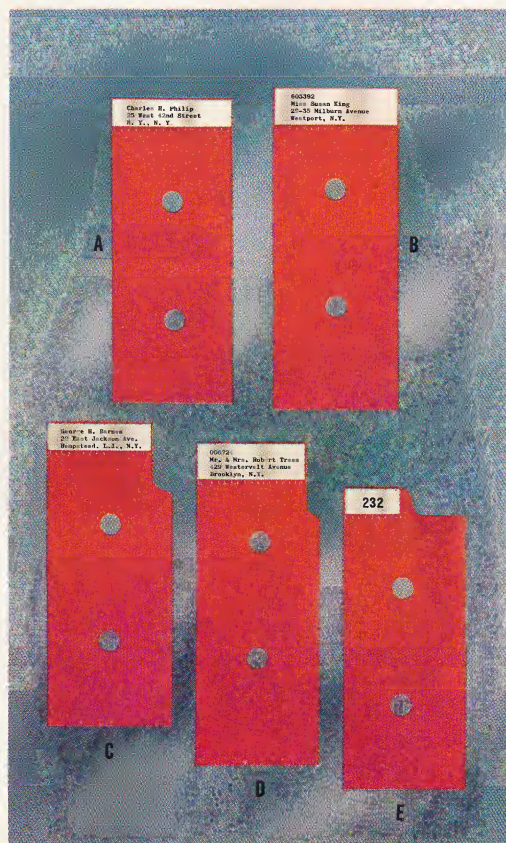
Guides with 3/4" tabs are 8" high, with 1" tabs 8½" high.

Items with prices in light face type are not carried in stock, but will be furnished promptly to order.



A—Stock No. 14902 Check Guide
B—Stock No. 14902E Check Guide
C—Stock No. 20492 Check Guide
D—Stock No. 20492E Check Guide
E—Special Style Check Guide

A—Stock No. 34703 Tabulating Guide
B—Stock No. 10703 Tabulating Guide
C—Stock No. 34727 Tabulating Guide
D—Stock No. 10727 Tabulating Guide
E—Stock No. 34723 Tabulating Guide





OXFORD FILING SUPPLY CO., INC. NEW YORK • ST. LOUIS • CHICAGO • DALLAS • AUGUSTA • LOS ANGELES
CLINTON ROAD GARDEN CITY, N.Y.



A—Style No. 15209 transmission folders
B—Style No. 30239 transmission jacket
C—Style No. 53004 tape card
D—Style No. 91109 multi-tape filer

Tubes for filing and storing punched tapes, transmission folders, edge punched card and tab card jackets, and other record containers are readily adapted to construction in tough vinyl. Prices will be promptly quoted on receipt of specifications, or a description of requirements.

Specifications and prices are subject to change without notice—Prices effective May 1, 1964
Printed in U.S.A.

Form No. 63.4 VIN